

This form is Free



**BP**  
Building Permission Individual

**BORNO STATE OF NIGERIA**  
**BORNO STATE URBAN PLANNING AND DEVELOPMENT BOARD**  
**APPLICATION FOR GRANT OF DEVELOPMENT PERMIT**

BPI	Bp No.	Fill in <b>CAPITAL LETTER</b> and tick the appropriate items <b>DO NOT FOLD</b> this form	BPI	File Number:
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An **Application Processing** fee of **N5,000.00** must be paid before or at the point of submission of this application.

**FOR OFFICIAL USE ONLY**

Application Date-----/-----/-----    Application Fees     Application Processing Fees     Application Type   
 New Proposal     Renovation     As-Built     Remodeling     Regularization

**BOX 1: APPLICANT**

(The person whose name would be reflected on the Building Permission)

All applicants must complete **BOX: 1** in full. The **Original Identification Document** used to prove identity must be attached to this application.

Title _____	First Name _____	Middle Name _____	Other Name _____
Nationality _____	State of Origin _____	LGA _____	NIN _____
GSM1 _____	GSM 2 _____	Email _____	
<b>GM/CEO/MD/Chairman Information:</b>			
Title _____	First _____	Middle _____	Surname _____
Designation _____	Phone _____	Email _____	
<b>Identification:</b>	International Passport <input type="checkbox"/>	Tax Identification Card <input type="checkbox"/>	National I.D Card <input type="checkbox"/>
	Voter Registration Card <input type="checkbox"/>	Driver License ID Number <input type="checkbox"/>	

**BOX 2: ADDRESS**

All applicants must complete **BOX: 2** in full. This should be your normal residential address.

House Number _____	Street Name _____
District _____	City/Town _____ State _____
Country _____	P.O/P.M. B _____ C/O _____
Additional Address Information _____	

**BOX 3: REPRESENTATIVE**

Applicants who wish to appoint a representative must complete **BOX 3.** in full. The Original identification Document used to prove the identity of the representative must be submitted. Applicants note: The representative is authorized to submit and receive information and documents pertaining to this application.

First name _____	Middle _____	Surname _____
GSM1 _____	GSM2 _____	Email _____
NIN _____		
<b>Identification:</b>	International Passport <input type="checkbox"/>	National ID Card <input type="checkbox"/> Voter Registration Card <input type="checkbox"/>
	Tax Identification Card <input type="checkbox"/>	Driver's License ID Number <input type="checkbox"/>

## BOX 4

Please fill in the below information of the plot that has been or will be Developed.

Please fill in the below information of the plot that has been or will be Developed.	
Land Use _____	Purpose _____
District _____	LGA _____
Plot Description/Address _____	

## BOX5: REQUIRED DOCUMENTS

- Three (3) Copy of the Digital Certificate of Occupancy (BOGIS)
- Deed of Assignment, Power of Attorney
- Three (3) Copies of Structural Drawings and Details
- Three (3) Copy of Structural calculations
- Three (3) Copies of Architectural Drawings with Details
- 3 Copies of Mechanical/Electrical Drawings with Detail
- Change of Purpose Approval.
- Site Location Plan.
- Local Government Customary Certificate.
- Local Transaction Certificate/Local Authorities.
- Site Analysis Report
- Copy of EIA Report
- Copy of BOGIS Sketch Plan
- Soil Investigation Report
- Copy of Service Approvals (Fire/Police) Report

## BOX 6: SIGNATURE:

All applicants must affix their signature: the application will not be **Accepted** without signature. In the case of representative, they must also affix their signature.

Applicants Signature and date \_\_\_\_\_

Representative Signature and date \_\_\_\_\_